

**DISTRICT STATEMENT ON SHARED RESPONSIBILITIES  
IN PROMOTING SAFE SCHOOLS**

**Page 1 of 4**

The Aurora Public Schools Board of Education believes that the existence of a fair and effective discipline program is the shared responsibility of all stakeholders, including students, staff, parents and the larger community.

**Students**

Have a responsibility to:

- Attend school regularly, arrive on time, bring necessary materials, be prepared to participate in class, and do homework.
- Strive for academic growth.
- Respect the rights, feelings and property of others; this includes fellow students, parents/guardians, school personnel, visitors, guests and school neighbors.
- Respect the staff by obeying all reasonable requests with self control and by avoiding the use of profanity or obscene gestures.
- Use appropriate and respectful language.
- Promote the physical safety and personal security of others by exercising self-discipline and refraining from engaging in violent behavior, including fighting with students, staff or other persons.
- Disagree in a respectful manner.
- Conduct themselves during the school day in such a way as not to interfere with the right of other students to learn.
- Follow discipline guidelines adopted by the school and district.
- Familiarize themselves with the school rules and ask questions if they are uncertain about their meaning.
- Report violations of school rules.

Have a right to:

- Discuss educational and social concerns with teachers and other school staff.
- Be educated in schools which are safe and in an environment that fosters learning.
- Receive an explanation of behavioral rules to which they will be subject.
- Receive discipline which is fair, non-discriminatory and which is consistent with adopted

**DISTRICT STATEMENT ON SHARED RESPONSIBILITIES  
IN PROMOTING SAFE SCHOOLS**

**Page 2 of 4**

policy.

- Report any incidents of verbal or physical threats, menacing or abuse.
- Review their own records within appropriate guidelines. Receive discipline information in a language they can understand, whenever possible.

**Parents/Guardians**

Have a responsibility to:

- Review, understand and discuss school rules with students.
- Encourage students to comply with school rules.
- Use appropriate and respectful language when dealing with staff members about discipline issues.
- Assist the student in attending school regularly, arriving on time, and obtaining necessary materials.
- Assist school staff by sharing ideas specific to their child for improving student learning and preventing or resolving student discipline problems.
- Provide supervision for the student's health, physical and emotional well-being and for prompt and regular school attendance.
- Provide appropriate supervision of students before and after school.
- Attend parent/teacher conferences.
- Provide the school with written explanations for student absence or tardiness.
- Bring to the attention of the school any situation which adversely affects their child or another child in the school community.
- Ensure the student attends school regularly and on time and communicates with the school in a timely manner regarding absences/tardies. In the case of excessive excused absences/tardies, the parent/guardian may be required to submit additional documentation, which may include doctor's notes.

Have a right to:

- Obtain a copy of school rules relating to student behavior and discipline.
- Obtain clarification from the school on any matter referred to in school rules.

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**DISTRICT STATEMENT ON SHARED RESPONSIBILITIES  
IN PROMOTING SAFE SCHOOLS**

**Page 3 of 4**

- Be contacted promptly when their child has been involved in an incident resulting in a suspension or expulsion.
- Meet with teachers and/or principal about disciplinary matters and receive explanations concerning incidents of alleged misbehavior.
- Receive regular official reports of the student's academic progress and attendance.
- Read all school records pertaining to their students, at times mutually convenient to the parent and school.
- Whenever possible, receive discipline information in a language they can understand.
- Assert all due process rights contained in school or district rules, including the right to appeal disciplinary decisions.

**Staff Members**

All staff members, as appropriate to their positions and as delineated by the school discipline plan, have a responsibility to:

- Be fair, consistent, persistent and fair.
- Model expected behavior for students.
- Instruct students about appropriate behavior, conflict management, classroom rules and disciplinary consequences.
- Instruct in a way that engages students in the lesson being taught.
- Consider a variety of strategies and age-appropriate consequences to foster improved student behavior.
- Be in regular attendance and on time.
- Treat students and parents respectfully.
- Follow proper channels to resolve problems.
- Communicate regularly with parents and students about the child's progress, both academically and behaviorally.
- Follow district policies and school rules relating to behavior.

Have a right to:

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**AURORA PUBLIC SCHOOLS**  
**Adopted June 1998**  
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**APS Code: ADHA**

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**DISTRICT STATEMENT ON SHARED RESPONSIBILITIES  
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**Page 4 of 4**

- Be treated respectfully by all persons in the school community, including students, parents, administrators and patrons.
- Conduct their teaching duties in schools which are safe and in an environment that fosters learning.
- Receive training in classroom management and conflict management where necessary.
- Receive support from school administrators in the administration of discipline, consistent with school policies.

CROSS REFS: JK.1, Student Discipline  
JKD/JKE, Suspension/Expulsion of Students