
AURORA PUBLIC SCHOOLS
Adopted May 1974
Revised April 1989
Recoded October 1991
Revised November 2007
Reviewed February 2015
Reviewed November 2017

APS Code: AE

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee

An Accountability Advisory Committee will be appointed by the Board of Education and shall consist of no fewer than 15 members, with at least three members representing each of the following categories: parents, taxpayers, teachers, students and administrators.

Members of the committee will be appointed to a three-year term, with the year running from July 1 to June 30.

Any member of the committee who is absent for two consecutive meetings without prior notification will be replaced.

All meetings of the committee shall be open to the public and shall be announced at least 24 hours in advance of the meeting.

The Board of Education shall approve a "Charge" (study topics) for the committee by January 1 of each year.

The committee shall submit a progress report of its activities by December 1 and June 1 of each year of the Board of Education.

CROSS REF.: C.R.S. 22-2-117
C.R.S. 22-11-101 *et seq.*
C.R.S. 22-11-301 and 302
C.R.S. 22-11-401 and 402
1 CCR 301-1, Rules 2202-R-1.00 *et seq.*

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee Bylaws

1 of 5

Article I Name

1. The name of the committee shall be the Aurora Public Schools District Accountability Advisory Committee, hereinafter called DAAC.

Article II Purpose

1. The establishment of Aurora Public Schools District Accountability Advisory Committee is required by the Colorado state law (22-7-104, C.R.S. School District Accountability Committees).
2. Under the Colorado State Law 22-7-105, C.R.S. School District Accountability Committee – Recommendations: In addition to any other duties and powers provided for by law, the school district accountability committee of each school district shall make recommendations to the Board of Education of such school district relative to the prioritization of expenditures of school district moneys. Whenever the school district accountability committee makes recommendations, it shall attempt to consult with the school advisory councils in the school district. The Board of Education shall consider such recommendations made by the school district accountability committee in adopting the budget of the school district for any fiscal year pursuant to article 44 of this title.
3. Under the Colorado state law 22-30.5-107 C.R.S. Charter Application – Process (1.5): For purposes of reviewing a charter school application, a district accountability committee shall include at least: (a) one person with a demonstrated knowledge of charter schools, regardless of whether that person resides within the school district; and (b) one parent or legal guardian of a child enrolled in a charter school in the school district; except that, if there are no charter schools in the school district, the local board of education shall appoint a parent or legal guardian of a child enrolled in the school district.

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee Bylaws

2 of 5

Article III Membership

1. Membership shall consist of a minimum of five voting members, appointed by the Board of Education, from each of the following categories:
 - a. one school administrators from Aurora Public Schools;
 - b. one teacher from Aurora Public Schools;
 - c. three parents of children attending the Aurora Public Schools;
 - d. one member from the community and
 - e. one non-voting student from the high school level attending the Aurora Public Schools
2. The length of newly appointed terms shall be three years and begin on July 1. Student terms are for one school year. Terms being filled in mid-year shall continue through the year as well as the following years. One reappointment term may be made and shall be three years in length. Additional terms may be determined at the discretion of the committee and approved by a majority vote.
3. Committee membership shall be reviewed each school year and should any members resign or be asked to do so, appropriate recruitment procedures will be undertaken.
4. All members of the school board and the Superintendent shall be ex-officio members.
5. Voting privileges shall be limited to appointed members only.
6. The Superintendent of Schools shall appoint a district liaison to the committee.
7. Upon written request, any member may request a leave of absence to be reviewed and granted by the executive committee.

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee Bylaws

3 of 5

Article IV Officers

1. Committee officers shall consist of the chairperson, vice chairperson and the chairperson-elect. Co-chairpersons will be allowed when voting results in a tie. The committee chairperson and chairperson-elect may not be employees of the Aurora Public Schools.

Duties of the chairperson shall include: To preside at all meetings; to make appointments to committees that are formed; and to be responsible for reports made to the Board of Education.

Duties of the chairperson-elect shall include: To preside at all meetings that the chairperson cannot attend; and any other duties designated by the chairperson.

Duties of the vice chairperson shall include: Observance of the meeting processes and role of the chairperson; vice-chairperson may serve as parliamentarian of the meeting; and any other duties designated by the chairperson.

2. Officers shall be elected annually. New officers shall be nominated in April and elected in May. New officers take office July 1. In the event the chairperson resigns during the term of office, the chairperson-elect shall complete the term of office.
3. The committee chairperson, vice chairperson and chairperson-elect shall be members of the executive committee, along with the district liaison to the committee.

Article V Attendance

1. Members who fail to attend two consecutive meetings without having given notification to the DAAC secretary may be required to submit their resignations to the committee and to the Board of Education upon a vote in favor of such action by the committee.

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee Bylaws

4 of 5

2. Members who fail to attend three meetings within a given school year shall be contacted by the chairperson to verify their continued interest. The member may be required to submit their resignations to the committee and to the Board of Education upon a vote in favor of such action by the committee.

Article VI Meetings

1. Meeting dates for the next calendar year will be established by the June meeting. Meetings shall be monthly except for July and December. Special meetings may be called at the discretion of the executive committee.
2. Meetings shall be publicized to the public.
3. Meetings shall be open to the public.
4. Decision-oriented minutes shall be maintained.
5. Bylaws shall be reviewed biannually in June by the DAAC for approval in August.

Article VII Parliamentary Authority

1. When a parliamentary issue arises, *Robert's Rules of Order, Newly Revised*, shall govern the action.
2. A quorum shall consist of a minimum of five voting members.
3. All voting at any meeting shall be by roll call. The names of the members shall be called alphabetically, and each member present shall orally vote "aye" or "no" upon each question unless excused from voting by the board for good cause. Election of the chairperson and vice chairperson may be by secret ballot. All

ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT
Accountability Advisory Committee Bylaws

5 of 5

proposed actions of the committee shall require a motion and a second to the motion, before the subject may be properly considered for action by the committee. All motions receiving a majority "aye" vote of the quorum present at a duly called regular or special meeting are deemed passed. Motions receiving a tie vote are deemed lost.

Article VIII Agenda

1. The agenda for each meeting will be prepared by the executive committee, DAAC secretary and district liaison.
2. Agenda items are to be submitted to the executive committee at least 10 working days before the meeting of the committee.
3. The agenda will be sent electronically to each member at least three days prior to the meeting.
4. Visitors:
 - a. may sign up in advance to speak to an agenda item and may speak following discussion by the members;
 - b. may sign up in advance to speak to an issue after the agenda items are completed; and
 - c. may speak for a maximum of three minutes.