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**AURORA PUBLIC SCHOOLS**  
**Adopted February 1992**  
**Revised October 2007**  
**Reviewed August 2015**  
**Revised March 2018**

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**APS Code: BEDA**

### **NOTIFICATION OF BOARD MEETINGS**

The Board shall give full and timely notice to the public of any meeting at which the adoption of any proposed policy or formal action shall occur or at which a quorum of the Board is expected to attend.

At its first regular meeting of the calendar year, the Board shall designate the public place or places at which notice of all Board meetings shall be physically posted. In addition, public notice of meetings shall be posted on the Web site maintained by the school district. In the event such action is not taken annually, the designated public places used in the previous year shall continue as the official posting sites.

At a minimum, the Board shall cause notice of regular and special meetings and work sessions to be posted at the designated public place (which may include the public Web site) no less than 24 hours prior to the meeting. This notice shall include specific agenda information.

Written notification of all special/rescheduled meetings shall be sent to the news media sufficiently in advance for the public to be notified when feasible. In the event of special meetings called on short notice, the news media shall be notified in a manner reasonably intended to provide them sufficient advance notice in order they may attend the meeting.

Any person requesting notification of all meetings or of meetings where specific topics will be discussed, shall be provided with such reasonable advance notice as possible.

LEGAL REFS.: C.R.S. 22-32-108 (2), (3)  
C.R.S. 24- 6-402 (2), (c)

CROSS REFS.: BE/BEA/BEB, School Board Meetings/Regular Meetings/Special Meetings  
BF, School Board Work Sessions and Retreats