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**AURORA PUBLIC SCHOOLS**  
**Adopted November 2007**  
**Reviewed June 2015**  
**Reviewed June 2017**

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**APS Code: FEB**

## **ARCHITECT/ENGINEER/TECHNICAL CONSULTANT**

The district shall retain design consultants for capital improvement projects that are well qualified for the type of design service required. Such services shall be obtained at fair and reasonable costs. An architect, registered in the state of Colorado, shall be employed to design the plans of new construction, building addition, or extensive renovation. Registered engineers and other technical consultants may be engaged for repair and improvement of more limited or specialized scope.

### **Selection Criteria**

The following applicable criteria shall be considered in selecting design consultants:

1. General experience and competence of the firm and its principals;
2. Experience and competence of the firm and its principals in educational facility design;
3. Experience of the firm and it's principals in performing work for the district;
4. Geographic location of the firm's office;
5. Adequacy of staffing and office facilities for a specific job;
6. Current workload of the firm;
7. Past performance of the firm in completing projects within the approved schedule;
8. Past performance of the firm in completing projects within the approved budget;
9. Design quality of previous work;
10. Familiarity with local construction conditions, building codes, district design standards and other pertinent knowledge for a specific job;
11. Proven track record in construction contract administration; and
12. Any special qualifications for a specific job.

**LEGAL REFS:**        C.R.S. 12-4-101 and 102