STAFF PERSONAL SECURITY AND SAFETY

Reporting Assaults and Other Misconduct by Students

All instances of assault, disorderly conduct, harassment or any other offense under the Colorado Criminal Code that has been committed by a student toward a teacher or other District employee, or instances of damage occurring on District premises to the personal property of a teacher or employee that was caused by a student, shall be reported by the offended employee to the school administration and school services.

The school administration or school services, after receipt of such report and the verification of proof deemed adequate, shall suspend the student in accordance with policy JKD/JKE and report the incident to the appropriate local law enforcement agency or officer.

Where injury or property damage has occurred, the principal may initiate procedures for the further suspension or expulsion of the student.

LEGAL REF.: C.R.S. 22-32-109.1(3) (policy regarding offenses against school employees required as part of safe schools plan)
C.R.S. 22-32-109 (9) (immunity provisions in safe schools law)
C.R.S 22-32-126 (5)(a) (communication of disciplinary information)

CROSS REF.: JKD/JKE, Suspension/Expulsion of Students
KLG, Relations with Law Enforcement Agencies
STAFF PERSONAL SECURITY AND SAFETY

Reporting Assaults and Other Misconduct by Students

Any District employee who is the victim of any student offense that is cited under the Colorado Criminal Code shall report the incident to the school administration and School Services.

The principal shall promptly investigate each incident reported. If the teacher or principal is able to identify any specific student(s) associated with the incident, the principal shall provide the student(s) with a due process hearing in accordance with policy JKD/JKE, Suspension/Expulsion of Students.

If the hearing results in proof deemed adequate to the school administration, he shall proceed to:

1. Suspend the student for a minimum of three days;

2. Notify School Services of this action in the same manner in which all suspensions are reported; and

3. Report the incident to the Aurora Police Department Dispatch (303-627-3100).

Principals may recommend further suspension or expulsion on grounds supported by other laws of the State of Colorado or District policies and procedures.

CROSS REFS.: JKD/JKE, Suspension/Expulsion of Students
KLG, Relations with Law Enforcement Agencies
ASSAULT AND MISCONDUCT REPORT
(OPTIONAL)

Person reporting incident:___________________________________________________________

School:__________________________________________________________________________

Date/Time of report:_____________________________________________________________

Date/Time of incident:_____________________________________________________________

Location (if different from school): _________________________________________________

_________________________________________________________________________________

Type of incident: ________________________________________________________________

Persons involved: _______________________________________________________________

_________________________________________________________________________________

Property/Vehicle(s) damaged: ______________________________________________________

Description of incident: ____________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Witnesses (names, phone numbers and addresses): _____________________________________

_________________________________________________________________________________

_________________________________________________________________________________

(Signature of employee)
ASSAULT AND MISCONDUCT REPORT
(OPTIONAL)

TO BE COMPLETED BY BUILDING ADMINISTRATOR

Action taken (check one):
    _____ Student was suspended and forms are attached
    _____ No disciplinary action was taken

Name of A.P.D. Complaint Clerk (or other law enforcement agency official) who took report:

(A.P.D. telephone number: 303-344-2455)

Date:___________________________________________

(Signature of Building Administrator)