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**AURORA PUBLIC SCHOOLS****APS Code: KI****Adopted October 1982****Revised February 1992****Revised November 2000****Revised June 2007****Revised January 2014****Reviewed February 2016****Revised April 2018**

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**VISITORS TO SCHOOLS**

The Board believes that community members who visit schools are more likely to become involved in the schools. This is beneficial to both the school district and to the community at large. The Board also believes that community members have the right to be informed about the uses of their tax dollars. For all these reasons, the Board encourages parents/guardians, individual members of the Board of Education, the governor of the state of Colorado, Colorado state legislators, city and county officials, and community members of the district, upon giving reasonable notice, to visit and observe classrooms, activities and school functions not open to the public. The Board believes such visits will result in better community member understanding of the many positive things going on in the Aurora Public Schools.

In order to ensure that no unauthorized persons enter buildings, all visitors to school buildings or district facilities during regular business hours must enter through the main/front entrance and report to the main school office (or with the receptionist in non-school buildings) where they shall show proper identification, describe the nature of their visit, sign in on the district-approved sign in/out log, and receive a visitor's pass authorizing them to proceed. Visitors are encouraged (but not required) to call ahead. If a visitor is given a visitor's pass, the visitor thereby has given the "reasonable notice" required under this policy. Visitors must sign out at the main school office or district office upon leaving the building.

In accordance with Colorado state law, principals or their designees may require any persons to leave school property if the principal has reason to believe that their presence presents a risk of disrupting any of the functions of the school or undermining the safety of the school environment.

If the principal determines that a visit at a later time would be more appropriate, the principal shall specify the earliest date/time and the visitor may return. If necessary, the principal may also identify conditions (including behavior expectations) under which the visitor may return. If the visitor feels any restriction imposed by the principal is unfair, s/he may contact School and Community Services.

LEGAL REFS.: C.R.S. 18-9-109 (interference with school staff or students)  
C.R.S. 18-9-110 (trespass, interference at or in public buildings)

