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**AURORA PUBLIC SCHOOLS**

**APS Code: JQ**

**Adopted August 1979**

**Recoded August 1995**

**Revised April 2005**

**Reviewed September 2007**

**Reviewed October 2016**

**Reviewed September 2018**

**Revised November 2019**

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## **STUDENT FEES, FINES AND TUITION CHARGES**

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Students shall not be charged an instructional fee as a condition of enrollment in school or as a condition of attendance in any class that is considered part of the academic portion of the district's educational program except tuition when allowed by law. However, the district may require students to pay textbook fees, fees for expendable materials and other miscellaneous fees as more fully set forth in this policy.

All student fees and charges shall be adopted by the Board. The fees shall remain in place until modified or removed by Board resolution. All student fees adopted by the Board shall be used for the purposes set forth in the motion and shall not be spent for any other purpose.

When publicizing any information concerning any fee authorized to be collected by this policy, the school shall specify whether the fee is voluntary or mandatory and the specific activity from which the student will be excluded if the fee is not paid.

Among the fees which the Board may authorize are the following:

#### **Textbooks, library resources and other school property**

Textbooks shall be provided on a loan basis. Students may be asked to pay a nonrefundable rental fee reasonably related to the actual cost of some or all of the textbooks provided for the student. The rental fee and corresponding depreciation schedule shall be adopted by the Board prior to the textbook's introduction into the classroom. No rental fee will be assessed for textbooks and workbooks used in the classroom for reference.

It is expected that students shall return textbooks, library resources and other school property to the school in good condition except for ordinary wear. Students shall be assessed fines for lost, damaged or defaced books (including those checked out from the library), materials or equipment. The fines will be for the amount of the loss. In computing a fine, 20 percent of the original cost of a book, library resource or other school property will be deducted for each year it has been used.

If the school district has made a reasonable effort to obtain payment for lost or damaged textbooks, library resources or other school property and the student is graduating, the district may deny the privilege of participation in the graduation ceremony if the student fails to return or replace a

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## **STUDENT FEES, FINES AND TUITION CHARGES**

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textbook, library resource or other school property by the date of the ceremony. Alternative payment methods, such as installment plans or school service, shall apply to students who are unable to pay.

A student shall not be refused use of textbooks based on failure to pay the required fees.

### **Fees for expendable supplies and materials**

Teachers shall determine a basic course for each class which can be completed with materials furnished by the school. However students may be charged a fee for expendable supplies and materials used in the course. Fees for expendable supplies and materials shall relate directly to the actual cost of providing these materials to the student. Students shall be required to pay for materials that go into shop, crafts or art projects that are above the basic requirements for the course and are to be retained by the student.

### **Miscellaneous fees**

Students may be asked to pay miscellaneous fees and expenses on a voluntary basis as a condition of attending, participating in, or obtaining materials/clothing/ equipment used in a school-sponsored activity or program not within the academic portion of the educational program.

Rental fees for the use of items such as choral robes, band uniforms and school-owned instruments shall be approved by the Board upon the recommendation of the superintendent.

Students participating in activities which are not required by the teacher or used in the determination of a grade may be required to pay charges covering the cost of the activity. Such charges may include but are not limited to admission fees, food costs and transportation costs on activity trips. However, it is incumbent upon the teacher and principal to make every effort to be sure no student is denied the right to participate in trips or other enrichment activities because of lack of funds.

The district may impose and collect a fee for the payment of excess transportation costs in accordance with state law. Only those students who use the district's transportation services shall be required to pay any transportation fee.

### **Waiver of fees**

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## **STUDENT FEES, FINES AND TUITION CHARGES**

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All fees, fines and charges for textbooks and expendable supplies and materials required for classes within the academic portion of the educational program and any transportation fee shall be waived for indigent students. For purposes of determining if a student is able to pay, an indigent student is defined as any child who is eligible for a free or reduced price lunch under the federal poverty income guidelines.

All fees for textbooks, expendable supplies and materials, and miscellaneous fees shall be waived for students in out-of-home placements, as that term is defined by C.R.S. 22-32-138 (1)(h).

### **Fee schedule**

The district shall prepare and make available upon request a complete list of student fees, describing how the amount of each fee was derived and the purpose of each fee.

Parents shall be informed on the fee schedule or otherwise regarding how to apply for a waiver of fees, whether fees are voluntary or mandatory and the specific activity from which the student will be excluded if the fee is not paid. Students qualifying for a fee waiver will receive it without unnecessary embarrassment or public exposure of their need.

- LEGAL REFS.: C.R.S. 22-32-109 (1)(u) (*free textbooks to indigent students w/o loss/damage deposit*)  
C.R.S. 22-32-110 (1)(o) (*textbooks for free or reasonable rental fee*)  
C.R.S. 22-32-110 (1)(jj) (*board power to assess fines or fees for the return or replacement of textbooks, library resources or other school property*)  
C.R.S. 22-32-113 (5) (*transportation of pupils and imposition of fee for excess transportation costs*)  
C.R.S. 22-32-117 (*fees*)  
C.R.S. 22-32-118 (*summer school fees*)  
C.R.S. 22-32-138 (7) (*waiver of fees for students in out-of-home placements*)  
C.R.S. 22-45-104 (*disposition of moneys collected from fines and fees*)

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**STUDENT FEES, FINES AND TUITION CHARGES**

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CROSS REFS.: EEA, Student Transportation  
EFC, Free and Reduced-Price Food Services  
JFABE, Students in Foster Care  
JJJ, Extracurricular Activity Eligibility

### **STUDENT FEES, FINES AND TUITION CHARGES**

1. A master list of all school fees **may** be submitted to the board of education no later than May 31, annually.

2. Elementary level fees:

Fees **may** be considered annually in May for expenses such as field trips, associated admission costs and other fees as approved by the board.

3. Secondary (middle school and high school) level fees:

Fees **may** be considered annually in May at a meeting of the board of education in the form of a published fee schedule.

Board approval shall not be required for the assessment of reasonable fees for field trips and admissions, and for voluntary participation or attendance at a school-sponsored co-curricular or extra-curricular activity or program.

Fees may be charged for athletics as established by the board of education.

The board encourages students to take advanced placement courses. Since students successful in advanced placement classes become eligible to gain college credit, the cost of textbooks that become the property of the students and the cost of qualifying tests shall be borne by the students.

In secondary physical education classes, students will be required to supply a gym suit that conforms to the district standards.

Student fees for courses at T.H. Pickens will vary based on the course. A complete listing of all T.H. Pickens student fees may be found in their bookkeeping office, their registration desk and their counseling office. These student fees will be reviewed and approved annually.

**STUDENT FEES, FINES AND TUITION CHARGES**  
**(Elementary School)**

<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
Field Trips	Cost of admission	To recover the cost of admission	Provide curriculum enrichment	Required, if participate
Yearbook (if applicable)	Cost of yearbook	To cover cost of yearbook	Provide yearbook	Optional
Library Book Replacement	Full replacement cost	To cover cost of replacing library books	Provide replacement book	Required
Textbook Replacement	Full replacement cost	To cover cost of replacing textbooks	Provide replacement textbooks	Required, if lost or damaged
Breakage and Losses	Full replacement or repair cost	To cover cost for any breakage, damage or loss to instructional supplies or equipment for which a student is responsible	Provide repaired or replaced instructional supplies or equipment	Required, if responsible for breakage or loss
Individual and class pictures	Cost of photo package	To cover cost set by photographer	Provide student/class photos	Optional
Music recorders	Cost of recorder	To cover cost of the recorder	Provide students with instrumental development	Optional
Summer School	Tuition	To cover cost for staff, materials and supplies	To provide additional support for academic achievement	Required, if participate

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**STUDENT FEES, FINES AND TUITION CHARGES**  
**(Middle School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
Athletic participation	\$35.00/sport \$66.00 max/student \$99.00 max/family	To cover part of the cost of referees, game-workers, uniforms, supplies & transportation	Provide middle school sports	Required, if participate
Athletic Uniform	\$31.00 swim team only	To cover cost of swimsuit	Provide swimsuit for swim team	Required, if participate
Music, Instrumental Rental	\$15.00/semester \$10.00/summer	To cover part of cost of repairs & replacement	Provide musical instrument	Required, if want to rent
Locks	\$5.00 per lock Cost of locks refunded when students transfer, withdraw, or advance to high school if lock returned in good condition	To cover cost of locks	Provide secure lockers	Required
PE Uniforms	Cost of uniforms	To cover cost of uniforms	To protect street clothes	Required, if participate
ID cards	\$0 for initial card Cost of replacement card, if needed	To cover cost of ID cards	To provide student identification and verify enrollment	Required
Yearbook	Cost of yearbook	To cover cost of yearbook	Provide yearbook	Optional
Student Planner	Cost of planner	To cover cost of planner	Provide planner	Required

**STUDENT FEES, FINES AND TUITION CHARGES**  
**(Middle School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
Textbook Replacement	Full replacement cost	To cover cost of replacing textbooks	Provide replacement textbooks	Required, if lost or damaged
Library Book Replacement	Full replacement cost	To cover cost of replacing library books	Provide replacement books	Required, if lost or damaged
Specialized curriculum (Shop, Art, and other courses)	Cost based on project	To cover cost of materials which students voluntarily incur and for property which students take home	Provide materials needed to meet course requirements	Required, if participate
Breakage and Losses	Full replacement or repair cost	To cover cost for any breakage, damage or loss to instructional supplies or equipment for which a student is responsible	Provide repaired or replaced instructional supplies or equipment	Required
Library Fines	Ten cents per day for overdue books and regular checkout materials. Fifty cents per day for reference books, books on reserve, books on "overnight only" shelves and magazines.	To purchase new media materials and books	To encourage students to return books and materials on time so other students have equal access	Required
Field Trips	Cost of admission and transportation	To cover the cost of admission and transportation	Provide curriculum enrichment	Required, if participate



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**(Middle School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
Individual pictures	Cost of photo package	To cover cost set by photographer	Provide student photos	Optional

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**STUDENT FEES, FINES AND TUITION CHARGES  
(High School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
Athletic participation	\$80.00/sport \$160.00 max/student \$240.00 max/family	To cover part of the cost of referees, game-workers, uniforms, supplies & transportation	Provide high school sports	Required, if participate
PE Uniforms	Cost of uniforms	To cover cost of uniforms	To protect street clothes	Required, if participate
Music, Instrumental Rental	\$15.00/semester \$10.00/summer	To cover part of cost of repairs & replacement	Provide musical instrument	Required, if want to rent
Locks	\$5.00 per lock Cost refunded when student transfers, withdraws, or graduates if lock returned in good condition	To cover cost of locks	Provide secure lockers	Required
ID cards	\$0 initial card Cost of replacement card, if needed	To cover cost of ID cards	To provide student identification and verify enrollment	Required
Yearbook	Cost of yearbook	To cover cost of yearbook	Provide yearbook	Optional
Senior Yearbooks Photo Fee	\$10.00	To cover additional cost for printing color photo in yearbook	Color senior picture in yearbook	Required, if participate
Student Planner	Cost of planner	To cover cost of planner	Provide planner	Required
Vehicle Registration	\$5.00	To cover cost of registration tag and	Maintain security in student parking lots	Required to park

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**STUDENT FEES, FINES AND TUITION CHARGES  
(High School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
		processing the information		
Textbook Replacement	Full replacement cost	To cover cost of replacing textbooks	Provide replacement textbooks	Required, if lost or damaged
Library Book Replacement	Full replacement cost	To cover cost of replacing library books	Provide replacement book	Required, if lost or damaged
Specialized curriculum (Applied Tech; Consumer & Family Studies; Art; and other specialized courses)	Cost based on project	To cover cost of materials which students voluntarily incur and for property which students take home	Provide materials needed to meet course requirements	Required, if participate
Activity Ticket	\$15.00	To cover part of actual cost	To cover student admission to all home athletic events, home school drama presentations other than musicals, the school newspaper and a reduced price at "away" athletic events	Required, if participate
Breakage and Losses	Full replacement or repair cost	To cover cost for any breakage, damage or loss to instructional supplies or equipment for which a student is responsible	Provide repaired or replaced instructional supplies or equipment	Required
Library Fines	Ten cents per day for	To purchase new	To encourage	Required

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**(High School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
	overdue books and regular checkout materials.  Fifty cents per day for reference books, books on reserve, books on "overnight only" shelves and magazines.	media materials and books	students to return books and materials on time so other students have equal access	
Field Trips	Cost of admission & transportation	To cover cost of admission	Provide curriculum enrichment	Required, if participate
Advanced Placement Courses	Cost of exams	To cover cost of exams and college level credit	Provides college level credit	Required, if want to get college credit for AP courses
Research Guide	\$2.00	To cover cost of printing	To provide students with a resource for research skills	Required at applicable sites
Performance Attire and Materials	Actual purchase price/rental	To cover actual cost of performance attire	Provide costume/attire for performance	Required, if participate
Individual pictures	Cost of photo package	To cover cost set by photographer	Provide student photos	Optional
Summer School	Tuition	To cover cost for staff, materials and supplies	To provide additional support for academic achievement	Required, if participate
Copies of Records (prior to graduation and anytime up to the start of the school	First transcript copy free; each additional transcript copy \$1.00; ten cents per page for each additional record	To cover cost of materials/personnel	To provide educational records	Required, if records requested

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(High School)**

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<i>Fee Type</i>	<i>Maximum Amount</i>	<i>Explanation</i>	<i>Purpose</i>	<i>Optional/Required</i>
year following the student's graduation)	page			
Copies of Records (after the start of the school year following the student's graduation)	\$5.00 per transcript	To cover cost of materials/personnel	To provide educational records	Required, if records requested

\* Post-secondary students, not enrolled as K-12, may be subject to different fees